

University Charter School at CSU Channel Islands
Salary Schedule
Classified Schedule I - Draft 5/23/2022

| Position | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 |
|------------------------------------|---------|---------|---------|---------|---------|
| Administrative Assistant | \$26.03 | \$27.08 | \$28.16 | \$29.28 | \$30.46 |
| Accts Receivable Clerk | \$20.58 | \$21.40 | \$22.05 | \$22.71 | \$23.39 |
| Student Support Services | \$16.46 | \$17.12 | \$17.80 | \$18.52 | \$19.26 |
| HR/Accts Payable Clerk | \$21.41 | \$22.26 | \$23.15 | \$24.08 | \$25.04 |
| Office Assistant - Staff Secretary | \$16.46 | \$17.12 | \$17.80 | \$18.52 | \$19.26 |
| Office Assistant -Attendance Clerk | \$16.46 | \$17.12 | \$17.80 | \$18.52 | \$19.26 |
| Special Services Assistant | \$16.15 | \$16.80 | \$17.47 | \$18.17 | \$18.90 |
| Translator | \$17.12 | \$17.80 | \$18.52 | \$19.26 | \$19.84 |

Steps: Employee will move up a step for each full year worked in the classification. If an employee moves or is moved to a higher classification, they begin at Step 1 for that classification, with consideration that Step I in the new position is 4% higher than what the employee was making in their former position, if not, then the employee would be moved up to a step that would be at least equal to a 4% raise in hourly rate. If they are receiving an Longevity Increment, this will not be lost. If an employee moves or is moved to a lower classification, they begin at Step I for that classification. Longevity Increments will be maintained.

Longevity: \$677 per year commencing at 10 years; \$677 per year each succeeding 5 year interval

Years 10-14 \$677/Year

Years 15-19 \$1,354/Year

Years 20+ \$2,031/Year